

Job Title: Case Manager/QTT

Reports To: Clinical Director/MHP

Compensation: Full -Time: Hourly Rate \$20.25

- Paid Time Off – 6 weeks Annually
- Mileage Reimbursement
- Health, Dental, Vision Insurance
- Company Paid Life, STD, & LTD
- 401k with Match

SOAR Case Management Services Inc. (SOAR), is seeking an experienced, responsive, trauma informed full-time Case Manager/QTT. This position is a hybrid of case management and therapy/other clinical services as needed. This position will work closely with the Director of Clinical Services for supervision and acquiring clinical hours for licensure. We offer a casual, collaborative, dog friendly work environment in Madison, WI. This is an in-person position at our Madison office with working hours of 8:00 am to 5:00 pm, Monday thru Friday with some on-call evenings/weekends.

Essential Job Responsibilities:

- Provide direct case management, psychotherapy, and/or individual skill building support to persons served (typical range from 15 to 20 persons served).
- Develop and foster one-on-one relationships with persons served to support them in developing new skills and abilities.
- Assist persons served with working towards identified goals and increase their independence and improve quality of life.
- Coordinate client care with community supports (i.e. PCP's, home providers, pharmacies, local hospitals).
- Develop and maintain relationships with community providers (i.e., Chrysalis, JMHC) to best support persons served.
- Manage and complete weekday medication deliveries for persons served.
- Complete and manage client intakes, assessments, treatment plans, and Chapter 35 treatment plans.
- Complete all corresponding CCS, TCM Assessments, and treatment plans as required.
- Accurately complete all necessary daily documentation.
- Accurately and in a timely manner complete all Chapter 51 documentation as needed.
- Attend and actively participate in the monthly supervision meeting.
- Attend and actively participate in the weekly Clinical Staff Meeting.
- Attend and actively participate in the Clinical Consult Meeting to ensure appropriate levels and plans of client care.

Qualifications:

- A Master's Degree in Psychology, Counseling, or Human Services is required.
- QTT or willing to become one within the next 6 months (Required)
- At least 3 years relevant work experience in the mental health field is preferred.

- Demonstrated ability to provide client care in a social service setting is required.
- Demonstrated ability to communicate effectively (both orally and in writing).
- Demonstrated ability to work in a multidisciplinary team with a positive attitude.
- Must be able to provide documentation with degree confer date and transcript at time of hire.
- Must possess a valid driver's license, insurance to meet state requirements, and access to a vehicle to use for work related purposes.
- Must be able to successfully pass a caregiver background check and DMV check at hire and annually thereafter in accordance with the state and local DHS requirements.

In exchange for your talents, SOAR offers competitive pay of \$20.25/hour (firm for a candidate with a bachelor's degree) and benefits. We offer a full benefit package including:

- Paid Time Off – 6 weeks annually
- Health, Dental, Vision Insurance
- Company Paid Life, STD, & LTD
- 401k with match

Please share your resume with us, we look forward to hearing from you!

SOAR Case Management Services is an Equal Opportunity/Affirmative Action Employer.